BOSTON CONSORTIUM REQUEST FOR PROPOSALS

Sealed proposals are hereby solicited for multiple contractors for the provision of services to the consumers of Boston Senior Home Care (Lincoln Plaza, 89 South Street, Suite 501, Boston, MA, 02111), Central Boston Elder Services (2315 Washington Street, Boston, MA 02119) and Ethos (555 Amory Street, Jamaica Plain, MA 02130) (hereinafter referred to as 'the Consortium'). The Consortium, comprised of three separate corporate entities designated as Aging Services Access Points (ASAPs) by the Executive Office of Elder Affairs (hereinafter referred to as EOEA), seeks to provide the following services to consumers:

Adult Day Health
Alzheimer's Coaching-Habilitation Therapy
Behavioral Health Services
Bill Payer/Representative Payee
Chore
Companion
Emergency Shelter
Environmental Accessibility Adaptations
Evidenced Based Education Programs
Financial Consultation
Grocery Shopping and Delivery Service
Goal Engagement Programs
Home Delivery of Medication
Home Health Services

- Complex Care Training and Oversight (Skilled Nursing)
- Home Health Aide
- Physical Therapy
- Home Safety/Independence Evaluations (Occupational Therapy)
- Speech Therapy

Laundry
Legal Services
Medical-Competency Evaluation
Medication Dispensing System
Orientation and Mobility (Vision Rehabilitation)
Peer Support (Certified Older Adult Peer Specialist)
Personal Emergency Response Systems (PERS)
Respite Care-Short Term Care
Supportive Day Care
Transitional Assistance (housing search support)
Translation/Interpretation
Transportation

Respondents may bid to provide services to any or all of the Consortium members; successful bidders will enter into separate contracts with each Consortium member.

The duration of the contracts will be for three years, beginning October 1, 2022 and terminating on September 30, 2025. Contracts may be amended at any time during the contract period to reflect rate or service changes negotiated between the Consortium or any of its members and the Provider. Certain rates established by the Division of Health Care Finance and Policy, EOEA, or other regulatory bodies, cannot be amended by Consortium members (please see Attachment D to this RFP for details).

First year rates may be negotiated subsequent to the acceptance of a bidder's response.

For the purpose of purchasing services for ASAP clients, EOEA issues standard contract forms and EOEA reserves the right to amend the contract forms. In submitting a response to this RFP, the bidder affirms that it is not under federal or state debarment and acknowledges it has read the relevant contract forms for the service(s) it proposes to provide, and agrees to comply with all of the terms contained therein. Both contract forms are provided as attachments to the RFP for informational purposes only. Their inclusion does not constitute the award of a contract. Bidders should not submit the contract form with their proposal response.

Bid specifications for the RFP must be downloaded and are available on each ASAP's website. Bidders are solely responsible for obtaining and completing the required bid documents and any attachments referenced, and for checking the ASAP's website on a regular basis for any addenda or modifications that are subsequently made to this RFP or attachments. The Consortium accepts no liability and will provide no accommodation to bidders who fail to check for amended RFP's and submit inadequate or incorrect responses. Bidders may not alter (manually or electronically) the RFP language or any RFP component files. Modifications to the body of the RFP, specifications, terms and conditions, or which change the intent of the RFP are prohibited and may disqualify a response.

Bidders with a disability or hardship may seek reasonable accommodation, which may include the receipt of the RFP information in an alternative format. Bidders must communicate such requests in to BostonConsortium@centralboston.org. Requests for accommodation will be addressed on a case-by-case basis. A bidder requesting accommodation must submit a written statement that describes the bidder's disability and the requested accommodation via BostonConsortium@centralboston.org. The Consortium reserves the right to reject unreasonable requests.

Proposals are due no later than June 27, 2022 AT 12:00 P.M.

Proposals must be submitted electronically and uploaded through the ASAP's website. Please note, the submission form will be made accessible through each Consortium member's website and will give the option to submit a proposal to the ASAP of choice.

The Consortium reserves the right to reject any and all proposals if it is determined that such refusal is in the public interest. We also reserve the right to amend or withdraw all or any part of the RFP and/or services sought by the RFP. This RFP does not commit the Consortium to any of its members to award a contract, to pay any costs incurred in the preparation of this application, or to produce any services.

Boston Senior Home Care, Central Boston Elder Services, and Ethos, are Affirmative Action and Equal Employment Opportunity (AA/EEO) agencies. The Consortium strongly encourages minority, and women owned businesses to respond to this RFP. Bidders who wish to be considered as women and/or minority businesses must be certified as such through the Commonwealth' Supplier Diversity Office, and provide a copy of their certification with their application. To learn about certification, visit the Commonwealth's Supplier Diversity Office at http://www.somwba.state.ma.us/default.aspx.