Boston Consortium RFP 2022
Computer Hardware/Software Minimum Requirements Certification

System Requirements	
Operating System:	Windows 10 or higher (Recommended)
Browser:	Certified: Internet Explorer 11
Processor:	2.0 GHz processor or better
RAM:	4 GB minimum, 8 GB recommended.
Screen Resolution:	Minimum: 1024x768 (1280x1024 is ideal)
Internet Access:	1 Mbps (Megabit per second) (recommended for each concurrent user)
Maximum Latency:	100ms or less
Software:	Microsoft Office 2013, 2016, 2019 or Office 365 Silverlight: Silverlight version 5.1.30214.0 and higher.
Add-Ons:	Adobe Reader: Required for viewing/printing PDF files Adobe Flash Player: Required for on-demand trainings
Software Requirements:	Antivirus Software installed: (Symantec, TrendMicro, MacAfee, etc.) Encryption software for email communication: (Zixmail, Cisco, etc.) Secure Backup system or software: (Carbonite or HIPAA Compliant online backup software)

Please note: Organizations awarded contracts through this procurement will be required to provide and maintain all necessary functionality, hardware, and software to meet industry standards, as outlined above, including:

a. Operating systems and software (word processing, spreadsheets, databases, e-mail communication, etc.), should be licensed
b. Internet connectivity and the appropriate internet capacity to support the Contract.

What is your business email domain? (ex.@bshcinfo.org)

Due to HIPAA compliance, ASAP's cannot email public domains such as Hotmail, Gmail, Yahoo, Outlook, etc.

What email encryption software does your agency use?

When was your agency's last email encryption training?

A member of the Boston Consortium will be reaching out to your agency during the month of July, 2022 to get confirmation that your agency is able to send an encrypted email**.**

By signing this form, Provider is certifying that it meets the requirements outline above. If the Provider is unable to attest to a particular requirement, the Provider shall submit an explanation and plan to comply with this requirement.

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Provider's Authorized Signature **Printed Name** **Date**

Plan to Meet Requirements: **does not currently meet the Computer/ Software requirements outlined above.**

The following is **'s plan to comply with this requirement:**