BOSTON CONSORTIUM RFP 2022
EVALUATION AND SCORING CRITERIA

The Consortium will score proposals, in part, according to the general evaluation and rating criteria shown below. The Consortium reserves the right to develop specific evaluation and rating criteria for the Non-Homemaker procurement process to be used by evaluators reviewing these proposals. Scores will be used to assess the strength of proposal received. Each member of the Consortium, independently, reserves the right not to renew a contract based on a respondent's proposal score.

In determining whether to renew or award a contract, the Consortium may consider a number of relevant factors, including but not limited to: the respondent's proposal score, the respondent's experience in providing relevant services, the respondent's qualifications, the respondent's cost of services as outlined in the respondent's proposed rate details and financial materials, the respondent's compliance with reporting requirements and the overall satisfaction of the respondent as compiled by satisfaction surveys completed by Consortium staff.

The Consortium has included the general evaluation and rating criteria (shown below) to guide the respondents in completing the proposals. This rubric provides the general criteria for all proposal questions.

Please note the following:

1. In general, proposals received after the deadline will not be reviewed or considered for contracting.
2. Once a proposal has been submitted, the Consortium reserves the right to request additional information to clarify any responses/proposals received. The Consortium shall have the right to specify the amount of time for submission of such additional information/revisions. The Consortium shall have the right to disqualify responses where such information and/or revisions are not submitted within the timeframe specified by the Consortium.
3. The Consortium reserves the right to interview respondents as part of the procurement and evaluation process to clarify any part of the proposal.
4. The Consortium reserves the right to award conditional contracts to lower scoring respondents if the respondents fulfill language and cultural needs to specified areas/regions in which other respondents do not adequately cover. The conditional contract will be for a period not less than three months with possibility of extension to full term if the respondent is able to successfully improve on areas which were found to be below required standards. This will be accomplished and evaluated through corrective action plans.

Current Providers

30% Documented Experience with Providers:
- (Provider Quality Review Tool)
- Service
- Contract Compliance
- Financial
- Case Management Review

10% Fiscal
- Financial Stability

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10% Worker Availability
Language
Geography
Skills
10% Policy Compliance (See Admin Overview)
5% Client Not at home policy (See Admin Overview)
Emergency Policy
10% Rate Structure (see Attachment D)
5% Quality Improvement Plan
5% Service Specific Attachment
5% Technology
10% Encryption Software
10% SDO- Supplier Diversity Office Certification

Total: 100 points or 100%; 110 points with Supplier Diversity Office

New Applicants

10% Response demonstrates understanding of ASAP needs and service requirements and ability to meet Them
10% References as to responsiveness, demonstrated ability to provide similar services, communication with business
10% Fiscal
Financial stability
10% Worker Availability
Language
Geography
Skills
10% Policy Compliance (See Admin Overview)
5% Client Not at home policy (See Admin Overview)
Emergency Policy
10% Rate Structure (see Attachment D)
10% Quality Improvement Plan (compensates for no experience score)
5% Service Specific Attachment
5% Summary
5% Technology
10% Encryption Software
10% SDO- Supplier Diversity Office Certification

Total: 100 points or 100%; 110 points with Supplier Diversity Office