

Boston Consortium RFP 2025
Computer Hardware/Software Minimum Requirements Certification

System Requirements	
Operating System:	Windows 10 or higher (Recommended)
Browser:	<u>Certified:</u> Edge with Internet Explorer Mode enabled
Processor:	3.0 GHz processor or better
RAM:	8 GB or more recommended
Screen Resolution:	Minimum: 1024x768 (1280x1024 is ideal)
Internet Access:	25 Mbps (Megabit per second) (recommended for each concurrent user)
Maximum Latency:	100ms or less
Software:	Microsoft Office 2019 or newer or Office 365 <u>Silverlight:</u> Silverlight version 5.1.30214.0 and higher.
Add-Ons:	<u>Adobe Reader:</u> Required for viewing/printing PDF files
Software Requirements:	<u>Antivirus Software installed:</u> (Symantec, TrendMicro, MacAfee, Defender etc.) <u>Encryption software for email communication:</u> (Zixmail, Cisco, Outlook, etc.) <u>Secure Backup system or software:</u> (Carbonite or HIPAA Compliant online backup software)

Please note: Organizations awarded contracts through this procurement will be required to provide and maintain all necessary functionality, hardware, and software to meet industry standards, as outlined above, including:

- a. Operating systems and software (word processing, spreadsheets, databases, e-mail communication, etc.), should be licensed
- b. Internet connectivity and the appropriate internet capacity to support the Contract.

What is your business email domain? (ex. @bshcinfo.org)

Click or tap here to enter text.

Due to HIPAA compliance, ASAP's cannot email public domains such as Hotmail, Gmail, Yahoo, Outlook, etc.

What email encryption software does your agency use?

Click or tap here to enter text.

When was your agency's last email encryption training?

Click or tap here to enter text.

A member of the Boston Consortium will be reaching out to your agency during the month of July, 2025 to get confirmation that your agency is able to send an encrypted email.

By signing this form, Provider is certifying that it meets the requirements outline above. If the Provider is unable to attest to a particular requirement, the Provider shall submit an explanation and plan to comply with this requirement.

Click or tap here to enter text.

Click or tap here to enter text.

Provider's Authorized Signature

Printed Name

Date

Plan to Meet Requirements: ([Enter Company Name](#)) does not currently meet the Computer/Software requirements outlined above. The following is ([Enter Company Name](#)) 's plan to comply with this requirement: