

ADMINISTRATIVE OVERVIEW
SERVICE SPECIFIC ATTACHMENT
Medical-Competency Evaluation

I. GENERAL POLICIES AND PROCEDURES

- A. What is the average time period from the date of referral to the date of an assessment?

- B. After an assessment is complete, what is the average time it will take for the ASAP to receive the assessment information?

- C. Describe your policy for contacting the ASAP agency when service is altered from that which was authorized

- D. Describe your policy for notifying the ASAP agency when evaluation is scheduled:

- E. Describe your policy for notifying ASAP agency of problems encountered that affect completion of the service authorized

- F. Describe your policy for documentation and notification to the ASAP agency of the outcome of your intervention

- G. Describe your procedure/capacity to respond to emergencies

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- H. What is your proposed rate?
\$
Describe any additional charges.

II. PERSONNEL PROCEDURES

- A. Describe your policy for ensuring that those providing services for ASAP clients are properly credentialed
- B. Describe your procedure for ensuring staff sensitivity to elder

Provider employee who completed this form

Name:

Date: